

Commissioners Memos 1991-Current

Subject:	Date	Memo #
Acts		
Act 124 Shielded Outdoor Lighting	4/11/2007	COM-07-105
Act 1738 Application and procedures for requesting an exemption	7/16/2003	FIN-04-003
Act 1738 of 2003 Frequently asked questions	9/5/2003	FIN-04-008
Act 1963 Shielded Outdoor Lighting	7/17/2006	COM-07-005
Act 2144 Notification of affected school districts of all planning, development or re-devel	8/1/2006	COM-07-014
Act 69 of the second extraordinary session of 2003 - funding run	8/5/2004	FIN-05-006
Act 917 of 1995 and Act 1307 of 1997	8/28/1997	FIN-98-111
American with Disabilities Act		
ADA Construction Plans and Specifications	8/6/1992	92-151
ADA Construction Plans and Specifications	8/27/1992	92-167
ADA Construction Plans and Specifications	8/26/1993	FIN-93-190
ADA Construction Plans and Specifications	2/18/1993	FIN-93-35
ADA Construction Plans and Specifications	2/23/1995	FIN-95-014
Asbestos		
Asbestos Abatement Programs Revisions	2/13/1997	FIN-97-082
Asbestos Hazard Emergency Response Act	10/29/1987	87-135
Asbestos Hazard Emergency Response Act	12/22/2008	COM-09-087
Asbestos Hazard Emergency Response Act	1/19/1995	FIN-95-002
Bonded Debt		
Bonded Debt Assistance	10/5/2005	COM-06-029
Bonded Debt Assistance	10/13/2005	COM-06-035
Bid Bond for Public Works Projects	7/27/1999	FIN-00-010
Catastrophic		
Academic Facilities Catastrophic Program	5/11/2008	DIR-05-018
Public Hearings on Rules Governing Facility Catastrophic & Distress Programs	10/22/2007	COM-08-044

Custodial-Maintenance			
9% Maintenance Expenditure Requirement	8/31/2005		FIN-06-024
9% Requirement for Utilities & Facilities Maintenance	6/5/2007		COM-07-134
Computerized Maintenance Management System	11/2/2007		COM-08-047
Computerized Maintenance Management System	3/20/2008		COM-08-113
Custodial and Maintenance Manual Publication	4/20/2007		COM-07-108
Facilities Planning Guide for Maintaining Schools	4/15/2003		FIN-03-022
Maintenance & Operation Report	2/9/2005		FIN-05-023
Maintenance and Preventative Maintenance	6/25/2008		COM-08-164
Maintenance and Preventative Maintenance Annual Reports	2/25/2009		COM-09-132
Maintenance and Preventative Maintenance Records per Building	6/17/2009		COM-09-199
Ozone Generators	1/20/1999		FIN-99-014
Periodic Wooden Roof Truss Inspections	11/12/2008		COM-09-077
Public Hearing on Custodial and Maintenance Manual	5/2/2006		COM-06-089
Survey on Utilities and M&O Budget	8/12/2005		COM-06-011
Energy Cost			
Energy Cost	8/16/2005		COM-06-012
Energy Grants	1/19/1999		FIN-99-013
Energy Savings Contracts	5/2/2007		COM-07-114
Energy Savings Webcast	7/14/2009		COM-10-003
Energy Savings Webinar	5/28/2009		COM-09-189
Survey on Utilities and M & O Budget	8/12/2005		COM-06-011
Facilities Distress			
Academic Facility Distress Program	5/3/2007		COM-07-117
Public Hearings on Rules Governing Facility Catastrophic & Distress Programs	10/22/2007		COM-08-044
High Growth			
High Growth School District Project Application	1/29/2009		COM-09-107
Immediate Repair Program			
Academic Facilities Immediate Repair Program Changes	7/24/2007		COM-08-006

Insurance			
Insurance Public School Recommended Coverage	6/26/2009		COM-09-207
Public Hearing on Rules Governing the Property Insurance Requirements	5/9/2007		COM-07-120
Public School Insurance Requirements	4/25/2007		COM-07-111
Leased Facilities			
Leased Facilities	7/14/2009		COM-10-005
Master Plan Program			
Academic Facilities Master Plan Guidelines	11/20/2006		COM-07-058
Academic Facilities Master Plan Program	10/28/2005		COM-06-037
Facilities Master Plans and Partnership Projects	11/20/2007		COM-08-055
Master Plan Amendments	1/25/2007		COM-07-073
Master Plan Amendments and Partnership Program Appl. FY 2007 & 2008	10/10/2006		COM-07-044
Master Plan Program Update Training	11/3/2006		COM-07-053
Master Plan Revised Guidelines 2008	12/6/2007		COM-08-061
Master Plan Training	7/24/2007		COM-08-010
Master Plan Update	11/14/2008		COM-08-067
Master Plans	8/26/2008		COM-09-029
Misc.			
Administrative Reports-School District to file budget before July 1st.	6/30/1999		IT-99-012
Bid Bond for Public Works Projects	7/27/1999		FIN-00-010
Donation of Real Property to Higher Ed. Inst.			FIN-00-028
Election - Results of the Annual School Election	10/8/1999		FIN-00-018
Encouragement of Small, Minority, and Women Bus.	7/27/1999		FIN-00-009
Facility Manual Review & Update	8/28/2007		COM-08-025
Facilities Construction-Changes in School Construction related matters	6/8/1995		FIN-95-052
Facilities Construction-Revisions to ADE Minimum Schoolhouse Constructions Stand	8/3/1995		FIN-96-012
Facilities Division Website Name Change	2/4/2009		COM-09-115
Facilities Planning	9/12/2000		FIN-01-010
Facilities Planning, Facilities Assessment Justification	9/15/2000		FIN-01-010
Facilities Planning, Facilities Assessment Justification	9/20/1999		FIN-00-017
Facilities Planning, Facilities Assessment Justification	9/4/2001		FIN-02-015
Facilities Planning, Facilities Assessment Justification	10/11/2002		FIN-03-012
Facilities Planning Facilities Needs Assessment	8/28/2009		FIN-98-111
Facilities Program Changes Enacted 2007	5/3/2007		COM-07-118

Misc. (continue)			
Facilities School Construction Cost Survey 1998	8/6/1998		FIN-01-009
Facilities School Construction Cost Survey 2000	9/29/2000		FIN-01-014
Facilities School District Capital Improvements & Alternative	7/27/1999		FIN-00-008
Facilities School District Tornado Shelters	5/3/2007		COM-07-115
Facilities School Renovation Grants	2/21/2002		FIN-02-036
Facilities Seminar - Blueprint for Efficient Public Buildings	3/29/2006		COM-06-073
Facilities State Aid 2001-2002 Schedule of Disbursement	7/3/2001		FIN-02-002
Facilities State Aid 2002-2003 Schedule of Disbursement	7/12/2002		FIN-03-001
Facilities State Aid 2003-2004 Schedule of Disbursement	7/3/2003		FIN-04-001
Facilities State Aid 2004-2005 Schedule of Disbursement	6/29/2004		FIN-04-030
Facilities Statewide School District Facility Needs Priority List	5/3/2007		COM-07-119
Facilities Website Name Change	2/4/2009		COM-09-115
Facilities Website Name Change Correction	2/9/2009		COM-09-121
Public School Facilities Assessment	4/22/2004		FIN-04-019
Revised Directory for Public School Finance & Admin Support	7/18/2008		FIN-01-004
Rules & Regs. Identifying & Gov. Self Const. Projects by Public Education Entities	2/14/2002		FIN-02-034
Rules and Regulations Governing School District Facilities needs Assessment	10/24/1996		FIN-97-052
Rules and Regulations Minimum Schoolhouse Construction Standards	7/16/1998		FIN-99-001
Rules and Regulations School Debt Service Funding	7/26/1999		FIN-00-006
Rules and Regulations: Audit Requirements	10/27/1999		FIN-00-019
Statewide Facilities Assessment	5/16/2002		DIR-02-037
Donation of Real Property to Higher Ed. Inst.			FIN-00-028
Ozone Generators	1/20/1999		FIN-99-014
School Construction Cost Survey 2000	9/29/2000		FIN-01-014
School District Capital Improvements and Alternatives	7/27/1999		FIN-00-008
School Renovation Grants	2/21/2002		FIN-02-036
Seminar - Blueprint for Efficient Public Buildings	3/29/2006		COM-06-073
State Aid 2004-2005-Schedule of Disbursement	6/29/2009		FIN-04-030
State Aid 2003-2004 Schedule of Disbursement	7/3/2003		FIN-04-001
State Aid 2002-2003 Schedule of Disbursement	7/12/2002		FIN-03-001
State Aid 2001-2002 Schedule of Disbursement	7/3/2001		FIN-02-002
State Equalization Aid and Trust Fund Aid	5/10/2004		FIN-04-021
State Equalization Aid and Trust Fund Aid	12/10/2003		FIN-04-014
State Equalization Aid and Trust Fund Aid	7/10/2002		FIN-03-003
State Equalization Aid and Trust Fund Aid	12/10/2001		FIN-01-036
State Equalization Aid and Trust Fund Aid	7/2/2001		FIN-02-001

Misc. (continue)			
State Equalization Aid and Trust Fund Aid	8/4/2000		FIN-01-007
State Equalization Aid and Trust Fund Aid	7/11/2000		FIN-01-001
State Equalization Aid and Trust Fund Aid	5/22/2000		FIN-00-035
Partnership Program			
Academic Facilities Partnership Program "Sunset Provision" on Funding	5/15/2009		COM-09-182
Academic Facilities Partnership Program Fiscal Year 2006-2007	1/10/2006		COM-06-046
Academic Facilities Partnership Program Fiscal Years 2007-2008 and 2008-2009	9/14/2006		COM-07-035
Academic Facilities Partnership Program Funding Cost Charts	11/15/2007		COM-08-051
Academic Facilities Partnership Program Project Agreement Long & Short Form Rev.	7/19/2006		COM-07-004
Academic Facilities Partnership Program Project Agreement Long Form Revisions	10/9/2006		COM-07-043
Academic Facilities Partnership Program Project Agreement Long Form Revisions	12/8/2006		COM-07-063
Academic Facilities Partnership Program Project Agreements	4/20/2007		COM-07-107
Academic Facilities Partnership Program Project Changes	7/19/2006		COM-07-004
Academic Facilities Partnership Program Project Construction	8/22/2006		COM-07-024
Academic Facilities Partnership Program Project Submissions	2/5/2008		COM-08-067
Academic Facilities Partnership Program Projects Conditionally Approved	5/2/2006		COM-06-091
Academic Facilities Partnership Program Projects for Fiscal Year 2006-2007	6/30/2006		COM-06-108
Academic Facilities Partnership Program Revised List Fiscal Year 2006-2007	8/30/2006		COM-07-027
Academic Facilities Partnership Project Agreement Stipulations	4/30/2009		COM-09-172
Academic Facilities Partnership Project Submissions	2/5/2008		COM-08-086
Cost Charts for Determining the Basis of Partnership Program Funding	11/15/2007		COM-08-051
Facilities Assessment Facilities Needs Assessment	8/31/1995		FIN-96-025
Facilities Partnership Projects and Master Plans	11/20/2007		COM-08-055
Facilities Statewide School District Facility Needs Priority List	5/3/2007		COM-07-119
Facilities Wealth Index	6/20/2005		FIN-05-039
Facilities Wealth Index 2007	7/28/2006		FIN-07-013
Facilities Wealth Index 2008-2009	10/2/2008		FIN-09-026
Facilities Wealth Index Amended Definition	5/16/2007		COM-07-126
Partnership Program and Master Plan Amendments Appl. FY 2007 & 2008	10/10/2006		COM-07-044
Public Hearing on Rules Governing the Academic Facilities Partnership Program	5/1/2006		COM-06-090
Public Hearings on Proposed Academic Facilities and Transportation Rules	7/24/2007		COM-08-005
Public Comments			
Public Comment on Arkansas School Facility Manual	9/11/2007		COM-08-025

Public Hearings			
Public Hearing on Dates Facilities Standards (Correction)	7/5/2005		COM-06-001
Public Hearing on Dates Facilities Standards	6/26/2005		DIR-05-024
Public Hearing on Rules Proposed Academic Facilities and Transportation	2/4/2008		COM-08-084
Public Hearing on Rules Proposed Academic Facilities and Transportation	10/28/2005		COM-06-038
Public Hearing on Rules Governing the Property Insurance Requirements	5/9/2007		COM-07-120
Public Hearing on Rules Governing the Transitional Academic Facilities Program	2/9/2006		COM-06-057
Public Hearing on Proposed Rules and Regulations Identifying & Gov. Self Const.	8/29/2001		FIN-02-012
Public Hearing on Proposed Academic Facilities and Transportation Rules	7/24/2007		COM-08-005
Public Hearing on Proposed Academic Facilities and Transportation Rules	9/25/2007		COM-08-032
Public Hearing on Rules Governing Facility Catastrophic & Distress Programs	10/22/2007		COM-08-044
Public Hearing on Rules Governing The Academic Facilities Partnership Program	5/1/2006		COM-06-090
Public Hearing on Custodial and Maintenance Manual	5/2/2009		COM-06-089
Safety			
Earthquake Resistant Design for Public Structures	7/27/1999		FIN-00-007
Facilities Severe Weather Awareness Week in Arkansas	2/6/2002		FIN-02-032
Facilities Tornado Drill Reporting Procedures	9/20/2007		COM-08-030
Facilities Tornado Drills	5/16/2007		COM-07-124
FEMA Pub 428, Primer to Design Safe School Projects in Case of Terrorist Attacks	5/3/2004		FIN-04-020
Fire Drill Reports	2/10/2000		FIN-00-030
Fire Drill Reports	1/19/1999		FIN-99-015
Fire Drill Reports	8/28/1997		FIN-98-112
Fire Drill Reports	2/13/1997		FIN-97-081
Fire Drill Reports	3/7/1996		FIN-96-079
Fire Drill Reports	2/15/1996		FIN-96-076
Fire Drill Reports	8/24/1995		FIN-96-020
Fire Drill Reports	8/26/1993		93-192
Fire Prevention Programs	8/24/2006		COM-07-026
Fire Prevention Programs	8/24/2006		COM-07-026
Fire Prevention Programs Rescinding	10/10/2006		COM-07-041
Hazardous Chemical Control	10/6/2006		COM-07-042
Hazardous Materials Incidents Satellite Training	10/12/1995		FIN-96-042
Hurricane Katrina	9/1/2005		COM-06-020
Periodic Wooden Roof Truss Inspections	11/17/2008		COM-09-077
Public School Fire Inspections	4/20/2007		COM-07-109
Rescinding of Fire Prevention Program Documentation	10/10/2006		COM-07-041

Safety (continue)			
Tornado Drill Reporting Procedures	9/20/2007		COM-08-030
Tornado Drills	5/16/2007		COM-07-124
Tornado Shelters	5/3/2007		COM-07-115
Transitional			
Transitional Academic Facilities Program Approved Projects	3/14/2006		COM-06-072
Transitional Academic Facilities Program Conditionally Approved Projects	1/26/2006		COM-06-052
Public Hearing on Rules Governing the Transitinal Academic Facilities Program	2/9/2006		COM-06-057
Transitional Academic Facilities Program	10/13/2005		COM-06-034
Transportation			
Act 345 Enhanced Penalties for Crimes Near Bus Stops	5/16/2007		COM-07-125
Administrator's Handbook for Safe School	4/4/2003		FIN-03-021
American Traffic Safety Services	9/25/2008		COM-09-049
Arkansas Association of Pupil Transportation	4/17/2009		COM-09-159
Arkansas Association of Pupil Transportation	3/31/2008		COM-08-126
Arkansas Association of Pupil Transportation	4/11/2007		COM-07-104
Arkansas Association of Pupil Transportation	3/29/2006		COM-06-075
Arkansas Assoiacion of Pupil Transportation Conference 2004 (AAPT)	5/27/2004		FIN-04-024
Arkansas School Bus Mechanics 2002 Workshop	3/21/2002		FIN-02-038
Arkansas School Bus Mechanics 2003 Workshop	3/27/2003		FIN-03-020
Arkansas School Bus Mechanics 2004 Workshop	3/30/2004		FIN-04-016
Arkansas School Bus Mechanics 2005 Workshop	4/5/2005		FIN-05-025
Arkansas School Bus Mechanics 2006 Workshop	3/7/2006		COM-06-066
Arkansas School Bus Mechanics 2007 Workshop	3/28/2007		COM-07-098
Arkansas School Bus Mechanics 2008 Workshop	3/20/2008		COM-08-114
Arkansas School Bus Mechanics 2009 Workshop	3/31/2009		COM-09-151
Arkansas School Plant Management Assoc. Conference	1/28/2002		FIN-02-030
Arkansas School Plant Management Assoc. Conference	1/9/2001		FIN-01-020
Arkansas School Plant Management Assoc. Conference	2/8/2000		FIN-00-031
Blue Skyways Grant Availability	7/18/2008		COM-08-007
Data Collection	11/1/2006		COM-07-051
Dyed Distillate (diesel fuel)	6/4/2007		COM-07-130
Fuel Survey Results	8/31/2006		COM-07-029
Handbook Inserts	2/28/2002		FIN-02-035

Transportation (cont.)			
Illegal Passing of a Stopped School Bus	6/9/2009		COM-09-195
Illegal Passing of a Stopped School Bus	5/11/2005		DIR-05-016
Illegal Passing of a Stopped School Bus - Revision	4/20/2007		COM-07-110
In-Service School Bus Driver Training	8/23/2007		COM-08-023
In-Service School Bus Driver Training	7/21/2006		COM-07-008
Inspection Mid-Year School Bus	11/30/2006		COM-07-062
Inspection School Bus Stickers	12/8/2005		COM-06-043
Inspection School Bus Stickers	11/29/2004		FIN-05-017
Inspection School Bus Stickers	10/17/2003		FIN-04-013
Inspection School Bus Stickers	12/17/2002		FIN-03-015
Inspection School Bus Stickers	12/18/2001		FIN-02-021
Inspection School Bus Stickers	11/21/2000		FIN-01-016
Inspection School Bus Stickers	12/1/1999		FIN-00-022
Insurance School Passenger Excess Liability	8/10/1999		FIN-00-012
Insurance School Passenger Excess Liability-Rivsed Forms	8/11/2000		FIN-01-009
Insurance Bus Driver Eligibility to Participate in Public School Employee Insurance	8/15/2001		FIN-02-009
Isaac's Law	8/18/2005		COM-06-014
License Check Bus Driver - Periodic	1/20/2009		COM-09-102
National Highway Traffice Safety Admin. 2006 Recall List	9/1/2006		COM-07-030
National School Plant Management Association Scholarship Program	2/2/2001		FIN-01-022
National School Plant Management Association Scholarship Program	12/7/1999		FIN-00-023
Prohibitive Cellular Telephone Use While Operating a School Bus	10/17/2003		FIN-04-011
Public Comment Period Extension - ADPSAFT Rules for Specs. Gov. School Bus	8/8/2008		COM-09-114
Public Hearing on ADPSAFT Revised Rules for Specifications Governing School Bus	7/29/2008		COM-09-008
Public Hearing Proposed Rules and Regs Mobile Phone Usage by School Bus Driver	4/17/2001		FIN-01-026
Public Hearing: Rules for the Specifications Governing School Bus Design	4/22/2004		FIN-04-018
Recall on Allison Transmission	7/20/2000		FIN-07-002
Reduce Emissions from Diesels (Go RED!)	2/13/2009		COM-09-125
Rules requiring students to be seated while bus is in motion	8/15/2001		FIN-02-010
Rules & Regulations Governing Mobile Phone Usage by School Bus Drivers	1/25/2002		FIN-02-029
Rules for Maintenance & Operation of Public School Buses & Physical Exams of	1/24/2006		COM-06-051
Rules for the Specifications Governing School Bus Design	12/4/2008		COM-09-079
Rules for the Specifications Governing School Bus Design	7/1/2004		FIN-05-002
Safe Routes to School Program	2/13/2007		COM-07-079
School Bus Assurance Program Recall Listing	8/18/2005		COM-06-015
School Bus Assurance Program Recall Listing	6/30/2004		FIN-04-031

Transportation (cont.)		
School Bus Assurance Program Recall Listing	8/15/2003	FIN-04-005
School Bus Assurance Program Recall Listing	7/9/2002	FIN-03-004
School Bus Assurance Program Recall Listing	8/7/2000	FIN-01-005
School Bus Driver Licensing Fees	5/16/2007	COM-07-127
School Bus Driver's Safety Handbook	8/23/2001	FIN-02-014
School Bus Inspection Handbook	2/13/2007	COM-07-081
School Bus Mechanics Workshop	3/30/2001	FIN-01-024
School Bus Mechanics Workshop	1/4/2000	FIN-00-025
School Bus Modification	5/3/2007	COM-07-116
School Bus Notice of Illegal Passing	6/9/2009	COM-09-195
School Bus Revision Illegal Passing of a Stopped School Bus	4/20/2007	COM-07-110
School Bus Safety Equipment Pilot Program	6/25/2009	COM-09-206
School Bus Safety Plans and Traffic Violation	6/9/2009	COM-09-196
School Bus Safety Week	10/14/2008	COM-09-061
School Bus Safety Week	10/3/2007	COM-08-036
School Bus Safety Week	7/28/2009	COM-07-011
School Bus Safety Week	8/27/2002	FIN-03-010
School Bus Safety Week	8/8/2000	FIN-01-006
School Bus Safety Week	7/28/1999	FIN-00-011
Southeastern States Pupil Transportation Conference Student Scholarships	2/13/2009	COM-09-126
Southeastern States Pupil Transportation Conference Student Scholarships	4/1/2008	COM-08-122
Southeastern States Pupil Transportation Conference Student Scholarships	3/29/2006	COM-06-074
Southeastern States Pupil Transportation Conference Student Scholarships	2/13/2007	COM-07-082
Special Ed Programs, Transportation of Children with Disabilities	9/10/2003	IA-04-028
Special Needs Transportation Course	2/13/2007	COM-07-080
Statewide Fuel Contracts	5/22/2009	COM-06-095
Stop Arm Violation Survey	1/9/2009	COM-09-098
Stop Arm Violation Survey	10/13/2004	FIN-05-015
Student Transportation Act 1516 of 1999	7/12/1999	FIN-00-02
Student Transportation Guidelines for Pre-School Age Children on Bus	7/9/1999	FIN-00-005
Study Guide for Arkansas School Bus CDL Endorsement	9/29/2004	FIN-05-014
Transportation Handbook Inserts	2/28/2002	FIN-02-035
Transporting Students with Disabilities and Preschoolers Conference	12/19/2007	COM-08-067
Unlawful Entry of a School Bus	5/3/2005	DIR-05-015
Volunteer Assistance Program 1999	7/9/1999	FIN-00-004
Volunteer Assistance Program 2000	7/18/2000	FIN-01-003

Transportation (cont.)			
Volunteer Assistance Program 2003	9/17/2003		FIN-04-004
Volunteer Assistance Program 2005	8/17/2004		FIN-05-009
Volunteer Assistance Program 2006	8/8/2006		COM-07-018
Volunteer Assistance Program 2007	8/2/2007		COM-08-014
Volunteer Assistance Program 2008	8/8/2008		COM-09-013