

INSTRUCTIONS FOR THE SUBMISSION OF APPENDIX B:

Appendix B: (Part 1), will be submitted initially with the Agreement when forwarded to the Division. It will indicate the elements of the budget amounts for all expected expenditures. It is intended to be a 1 time submittal but may be updated as if new requirements of expense are identified.

Appendix B: (Part 2) will be submitted with each payment request to the state. It will indicate the areas noted and will be accompanied by contract invoices.

Appendix B: (Part 3) will be submitted with each State Payment Request, if required, to provide the change order information.